

- DEERFIELD INSURANCE COMPANY
- EVANSTON INSURANCE COMPANY
- ESSEX INSURANCE COMPANY
- MARKEL AMERICAN INSURANCE COMPANY
- MARKEL INSURANCE COMPANY

**DENTISTS PROFESSIONAL LIABILITY INSURANCE  
(Claims Made Basis)**

**APPLICANT'S INSTRUCTIONS:**

1. Answer all questions. If the answer requires detail, please attach a separate sheet.
2. Application must be signed and dated by owner, partner or officer.
3. Please do not complete application earlier than 45 days before proposed effective of coverage.
4. PLEASE READ CAREFULLY THE STATEMENTS AT THE END OF THIS APPLICATION.  
(PLEASE TYPE OR PRINT IN INK)

**1. APPLICANT INFORMATION**

- a. Full Name of Individual Applicant: \_\_\_\_\_ Professional Degree: \_\_\_\_\_
- b. Applicant's Date and Place of Birth: \_\_\_\_\_ Social Security #: \_\_\_\_\_
- c. Principal business premise address: \_\_\_\_\_  
(Street) (County)  
\_\_\_\_\_  
(City) (State) (Zip)
- d. Secondary Locations: \_\_\_\_\_
- e. Business Phone: ( ) \_\_\_\_\_ Home Phone: ( ) \_\_\_\_\_  
Federal DEA #: \_\_\_\_\_
- f. Are you a U.S. citizen? [ ] Yes [ ] No  
If No, please indicate your status and your date of entry into the U.S.A. on a separate sheet.
- g. Requested Limits: \_\_\_\_\_ (per claim) \_\_\_\_\_ (agg.) \_\_\_\_\_ Deductible Effective Date \_\_\_\_\_
- h. Is the Applicant a "Covered Entity" under the Health Insurance Portability and Accountability Act of 1996 (HIPAA) Privacy Rule? ..... [ ] Yes [ ] No  
If Yes,  
(i) Has the Applicant implemented procedures to comply with the HIPAA Privacy Rule? ..... [ ] Yes [ ] No  
(ii) Provide the name and title of the Applicant's Privacy Officer. \_\_\_\_\_
- Our Business Associate Agreement is available at [www.shand.com](http://www.shand.com) or by fax by calling (847) 572-6268 (Form No. ZZ50002). This is the only Business Associate Agreement we will recognize.

**2. YOUR EDUCATION**

- a. Dental School: \_\_\_\_\_ Graduation Date: \_\_\_\_\_  
Location: \_\_\_\_\_  
(City) (State) (Country)
- b. Internship at (include location): \_\_\_\_\_  
During the years \_\_\_\_\_  
Residency at (include location): \_\_\_\_\_  
During the years \_\_\_\_\_
- c. Have you participated in continuing education within the past five years? [ ] Yes [ ] No If yes, please attach details.

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**3. YOUR PRACTICE**

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- a.     Solo Practitioner (unincorporated)  
       Professional Assoc.  
       Solo Practitioner (incorporated)                       Partnership  
       Employee of \_\_\_\_\_  
  (give name)  
       Professional Corp  
       Other (describe) \_\_\_\_\_
- b.    For all applicants BUT employees and unincorporated solo practitioners:
- (i)    Please list the names of ALL partners, employees, or members of your professional association or corporation who practice medicine: \_\_\_\_\_
- (ii)    The formal corporate, association, partnership or business name: \_\_\_\_\_
- (iii)    Please attach a copy of your letterhead.
- (iv)    Are applications being submitted for each individual listed in Question b(i) above?    Yes    No   If No, attach explanation.
- c.    States in which you are registered and licensed to practice:
- State    License #
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- d.    Where have you practiced your profession since residency?
- In \_\_\_\_\_ during the years \_\_\_\_\_
- In \_\_\_\_\_ during the years \_\_\_\_\_
- In \_\_\_\_\_ during the years \_\_\_\_\_
- e.    Dental Specialty (CHECK ONE)
- General Dental Practice                       Orthodontics  
       Oral Surgery     Anesthesiology  
       Other (describe ) \_\_\_\_\_
- f.    Do you have any other professional specialty?    Yes    No   If Yes, please describe \_\_\_\_\_
- \_\_\_\_\_
- g.    Do you anticipate taking any additional residencies or changing your specialty?    Yes    No   If Yes, please attach explanation.
- h.    Approximate number of patient encounters ANNUALLY: \_\_\_\_\_
- Approximate number of hours worked weekly: \_\_\_\_\_
- i.    Approximate gross annual income from the practice (check one):
- less than 20,000                                       80,000 to 99,000  
       160,000 to 179,999                               20,000 to 39,999  
       100,000 to 119,999                               180,000 to 199,999  
       40,000 to 59,000                                       120,000 to 139,999  
       200,000 or more                                       60,000 to 79,999  
       140,000 to 159,999 please estimate \_\_\_\_\_

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**4. PROCEDURES**

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- a.    Do you perform:
- (i)    Orthodontics?.....[ ] Yes [ ] No
- (ii)    Extractions of impacted teeth?.....[ ] Yes [ ] No

- (iii) Root canals? ..... [ ] Yes [ ] No
- (iv) Implants? ..... [ ] Yes [ ] No
- (v) Oral surgery or assisting in oral surgery? ..... [ ] Yes [ ] No  
(Describe) \_\_\_\_\_
- b. Do you administer analgesia? ..... [ ] Yes [ ] No  
If Yes, please list types of analgesia used: \_\_\_\_\_
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- c. (i) Do you or an employee of yours administer general anesthesia? ..... [ ] Yes [ ] No  
If Yes, answer (ii) and (iii) below.
- (ii) Is the general anesthesia administered:
1. In a dental office? ..... [ ] Yes [ ] No
  2. In a hospital? ..... [ ] Yes [ ] No
  3. In another type of facility? ..... [ ] Yes [ ] No
- If Yes, please attach explanation.
- (iii) Please list types of general anesthesia used: \_\_\_\_\_
- 
- d. Do you administer general anesthesia to patients of other dentists? ..... [ ] Yes [ ] No  
If Yes, please explain. \_\_\_\_\_
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- e. Do you administer anesthesia to non-dental patients? ..... [ ] Yes [ ] No  
If Yes, please give details, including any special training you have pursued to qualify you for this work.  
\_\_\_\_\_
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- f. (i) Do you perform any procedures on any patient under general anesthesia? ..... [ ] Yes [ ] No  
(ii) Do you wire jaws closed for diet purposes? ..... [ ] Yes [ ] No  
(iii) Do you do full mouth rehabilitation solely for cosmetic purposes? ..... [ ] Yes [ ] No
- g. If your practice includes plastic surgery, specify percent of practice devoted to:  
traumatic surgery: \_\_\_\_\_ %  
cosmetic surgery: \_\_\_\_\_ %

**5. STAFF**

Category	Number Employed by Applicant	Total Number of Employees	Number Performing General Anesthesia	
			In Office	In Hospital
A. Dentists, General Practice: No surgery (other than gum sutures)				
B. Orthodontists				
C. Oral Surgeons				
D. Nurses				
E. Nurse Anesthetists				
F. X-Ray Technicians, Laboratory Technicians or Dental Technicians				
G. Dental Hygienists (describe duties on back page)				
H. Other (describe) _____				

(NOTE: If you require any of the above to be Named Insureds, separate applications must be submitted for each such employee.)

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**6. PROFESSIONAL AFFILIATIONS**

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- a. Names and indicate location of all hospitals or institutions you now use for your practice and your hospital staff appointments (include city, county, state and federal institutions): \_\_\_\_\_  
\_\_\_\_\_
- b. Are you in the employ of any individual, firm or corporation other than your own?..... [ ] Yes [ ] No  
If Yes, please attach explanation, including details of your responsibilities.
- c. Are you under contract to any individual, firm or corporation other than your own?..... [ ] Yes [ ] No  
If Yes, please attach explanation including details of your responsibilities. If this contact contains a hold-harmless agreement, copy of contact must be attached to application.
- d. Are you in the employ of any governmental entity? ..... [ ] Yes [ ] No  
If Yes, please attach explanation, including details of your responsibilities.
- e. Are you under contract to any governmental entity?..... [ ] Yes [ ] No  
If Yes, please attach explanation, including details of your responsibilities.
- f. (i) Do you advertise your professional services (other than a simple listing in a telephone directory)? ..... [ ] Yes [ ] No  
If Yes, please attach a copy of ALL of your advertisements.
- (ii) Are you associated with any organization that engages in any kind of advertising for, or solicitation of, patients?..... [ ] Yes [ ] No  
If Yes, please attach detailed explanation and a copy of ALL of the advertisements.
- g. Are you a member of, affiliated with, or practicing as a Health Maintenance Organization?..... [ ] Yes [ ] No  
If Yes, please attach explanation.
- h. (i) Do you use a collection agency? ..... [ ] Yes [ ] No  
Name of agency: \_\_\_\_\_
- (ii) Has the agency authority to file suit at its discretion? ..... [ ] Yes [ ] No

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**7. CLAIMS/HISTORY**

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- a. Has any claim or suit ever been brought against you? ..... [ ] Yes [ ] No  
If Yes, please submit a supplemental information form for each claim or suit.
- b. Has any claim or suit ever been brought against any of your partners, members of your professional association or professional corporation, or your employees on account of alleged malpractice, error, or mistake?..... [ ] Yes [ ] No  
If Yes, please attach name of your malpractice insurer, date of incident, year suit instituted or claim made, claimant, allegations of the claim, status of disposition, and amount paid or currently reserved.
- c. (i) Are you aware of any acts, error, omissions or circumstances which may result in malpractice claim or suit being made or brought against you?..... [ ] Yes [ ] No
- (ii) Are you aware of any acts, error, omissions or circumstances which may result in a malpractice claim or suit being made or brought against any of your partners, members of your professional association or professional corporation, or your employees? ..... [ ] Yes [ ] No  
If Yes to either (i) or (ii) above, please attach details.
- d. Have you ever been:
- (i) the subject of investigatory or disciplinary proceedings or reprimand by an administrative or governmental agency, hospital or professional association? ..... [ ] Yes [ ] No
- (ii) convicted for an act committed in violation of any law or ordinance other than traffic offenses? ..... [ ] Yes [ ] No
- (iii) treated for alcoholism or drug addiction?..... [ ] Yes [ ] No
- IF ANY ANSWER FOR THE ABOVE IS YES, PLEASE ATTACH DETAILED EXPLANATION, INCLUDING DATES.

e. Have you ever had any state professional license or license to prescribe or dispense narcotics refused, suspended, revoked, renewal refused or accepted only on special terms or have you have voluntarily surrendered same?.....[ ] Yes [ ] No  
 If Yes, please attach explanation.

f. Have you ever failed any dental licensing or specialty organization examination? .....[ ] Yes [ ] No  
 If Yes, please attach detailed explanation including dates and locations.

g. Please list professional liability insurance for each of the past four years (IF NONE, STATE NONE).

Insurance Co.	Policy Number	Limits of Liability	Deductible (if any)	Premium	Inception Mo./Day/Yr.	Expiration Mo./Day/Yr.	Was this a Claims Made Policy Form?		Retroactive Date
							Yes	No	
_____	_____	_____	_____	_____	_____	_____	[ ]	[ ]	_____
_____	_____	_____	_____	_____	_____	_____	[ ]	[ ]	_____
_____	_____	_____	_____	_____	_____	_____	[ ]	[ ]	_____
_____	_____	_____	_____	_____	_____	_____	[ ]	[ ]	_____

h. Has any insurance company or Lloyd's ever canceled, declined, refused to renew or accepted your malpractice insurance only on special terms? .....[ ] Yes [ ] No  
 If Yes, please give details. \_\_\_\_\_  
 \_\_\_\_\_

\* NOTICE TO APPLICANT: The coverage applied for is SOLELY AS STATED IN THE POLICY, which provides coverage on a "CLAIMS MADE" basis for ONLY THOSE CLAIMS THAT ARE FIRST MADE AGAINST THE INSURED DURING THE POLICY PERIOD unless the extended reporting period option is exercised in accordance with the terms of the policy.

WARRANTY: I/We warrant to the Insurer, that I understand and accept the notice stated above and that the information contained herein is true and that it shall be the basis of the policy of insurance and deemed incorporated therein, should the Insurer evidence its acceptance of this application by issuance of a policy. **I/We authorize the release of claim information from any prior insurer to Shand Morahan & Company, Inc., Underwriting Manager for the Company.**

\_\_\_\_\_  
 Name of Applicant

\_\_\_\_\_  
 Title (Officer, partner, etc.)

\_\_\_\_\_  
 Signature of Applicant

\_\_\_\_\_  
 Date

SIGNING this application does not bind the Applicant or the Insurer or the Underwriting Manager to complete the insurance, but one copy of this application will be attached to the policy, if issued.



# SHAND MORAHAN & COMPANY, INC.

Ten Parkway North, Suite 100, Deerfield, Illinois 60015  
(847) 572-6000

## BROKER RISK SUMMARY

### (Medical Malpractice and Specified Medical)

ACCOUNT NAME:

Address  
City, State, Zip  
States of Licensure  
New or Renewal for Shand

DESCRIPTION OF SERVICES:

(Include management experience & staffing)

CURRENT INSURANCE PROGRAM:

Name of Carrier: \_\_\_\_\_

Limits: \_\_\_\_\_ Deductible: \_\_\_\_\_ Premium: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ Retro Date: \_\_\_\_\_

LOSS EXPERIENCE:

(7-10 years currently valued loss information)

RISK MANAGEMENT/QUALITY ASSURANCE PROGRAM:

(Including Credentialing/hiring protocols)

DATE QUOTE NEEDED: